



MOVE-IN DATE SAMPLE PROPERTY NAME / NUMBER \_\_\_\_\_  
 RESIDENT NAME(S) \_\_\_\_\_  
 \_\_\_\_\_  
 UNIT NUMBER \_\_\_\_\_ STREET ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
 # OF BEDROOMS SAMPLE # OF BATHROOMS SAMPLE

ITEM	QUANTITY	ITEM	QUANTITY
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SAMPLE

**LIVING ROOM/ENTRY**

Floor Material SAMPLE  
 Doors SAMPLE  
 Door Frames SAMPLE  
 Knobs SAMPLE  
 Locks SAMPLE  
 Sliding Door SAMPLE  
 Screens SAMPLE  
 Window Coverings SAMPLE  
 Curtain Rods SAMPLE  
 Light Fixtures SAMPLE  
 Ceiling Fan SAMPLE  
 Bulbs SAMPLE  
 Electric Outlets SAMPLE  
 Switches SAMPLE  
 Outlet / Switch Covers SAMPLE  
 Heater SAMPLE  
 Thermostat SAMPLE  
 Fireplace SAMPLE  
 Window Unit Air Conditioner SAMPLE  
 Hooks and Rods SAMPLE  
SAMPLE SAMPLE  
SAMPLE SAMPLE  
SAMPLE SAMPLE

**KITCHEN/DINING ROOM (CONTINUED)**

Bulbs SAMPLE  
 Electric Outlets SAMPLE  
 Switches SAMPLE  
 Outlet / Switch Covers SAMPLE  
 Heater SAMPLE  
 Thermostat SAMPLE  
 Cabinets SAMPLE  
 Cabinet / Drawer Pulls SAMPLE  
 Countertops SAMPLE  
 Backsplash SAMPLE  
 Sink SAMPLE  
 Faucet SAMPLE  
 Garbage Disposal SAMPLE  
 Oven / Stove SAMPLE  
 Drip Pans SAMPLE  
 Hood Fan SAMPLE  
 Refrigerator SAMPLE  
 Dishwasher SAMPLE  
 Microwave SAMPLE  
 Window Unit Air Conditioner SAMPLE  
 Hooks and Rods SAMPLE  
SAMPLE SAMPLE  
SAMPLE SAMPLE  
SAMPLE SAMPLE

SAMPLE

**KITCHEN/DINING ROOM**

Floor Material SAMPLE  
 Doors SAMPLE  
 Door Frames SAMPLE  
 Sliding Door SAMPLE  
 Screens SAMPLE  
 Window Coverings SAMPLE  
 Curtain Rods SAMPLE  
 Light Fixtures SAMPLE  
 Ceiling Fan SAMPLE

SAMPLE

**STORAGE/OTHER**

**N/A**  
 Doors SAMPLE  
 Door Frames SAMPLE  
 Knobs SAMPLE  
 Locks SAMPLE  
 Light Fixtures SAMPLE  
 Bulbs SAMPLE  
 Electric Outlets SAMPLE  
 Switches SAMPLE

ITEM	QUANTITY	ITEM	QUANTITY
<b>STORAGE/OTHER (CONTINUED)</b>		<b>BEDROOM 2 (CONTINUED)</b>	
Outlet/Switch Covers	SAMPLE	Screens	SAMPLE
Heater	SAMPLE	Window Coverings	SAMPLE
Thermostat	SAMPLE	Curtain Rods	SAMPLE
Washer	SAMPLE	Light Fixtures	SAMPLE
Dryer	SAMPLE	Ceiling Fan	SAMPLE
Hooks and Rods	SAMPLE	Bulbs	SAMPLE
SAMPLE	SAMPLE	Electric Outlets	SAMPLE
SAMPLE	SAMPLE	Switches	SAMPLE
SAMPLE	SAMPLE	Outlet/Switch Covers	SAMPLE
SAMPLE		Heater	SAMPLE
<b>PRIMARY BEDROOM</b>	<input checked="" type="checkbox"/> N/A	Thermostat	SAMPLE
Floor Material	SAMPLE	Window Unit Air Conditioner	SAMPLE
Doors	SAMPLE	Hooks and Rods	SAMPLE
Door Frames	SAMPLE	SAMPLE	SAMPLE
Closet Doors	SAMPLE	SAMPLE	SAMPLE
Knobs	SAMPLE		
Locks	SAMPLE	<b>BEDROOM 3</b>	<input checked="" type="checkbox"/> N/A
Sliding Door	SAMPLE	Floor Material	SAMPLE
Screens	SAMPLE	Doors	SAMPLE
Window Coverings	SAMPLE	Door Frames	SAMPLE
Curtain Rods	SAMPLE	Closet Doors	SAMPLE
Light Fixtures	SAMPLE	Knobs	SAMPLE
Ceiling Fan	SAMPLE	Locks	SAMPLE
Bulbs	SAMPLE	Screens	SAMPLE
Electric Outlets	SAMPLE	Window Coverings	SAMPLE
Switches	SAMPLE	Curtain Rods	SAMPLE
Outlet/Switch Covers	SAMPLE	Light Fixtures	SAMPLE
Heater	SAMPLE	Ceiling Fan	SAMPLE
Thermostat	SAMPLE	Bulbs	SAMPLE
Window Unit Air Conditioner	SAMPLE	Electric Outlets	SAMPLE
Hooks and Rods	SAMPLE	Switches	SAMPLE
SAMPLE	SAMPLE	Outlet/Switch Covers	SAMPLE
SAMPLE	SAMPLE	Heater	SAMPLE
		Thermostat	SAMPLE
		Window Unit Air Conditioner	SAMPLE
<b>BEDROOM 2</b>	<input checked="" type="checkbox"/> N/A	Hooks and Rods	SAMPLE
Floor Material	SAMPLE	SAMPLE	SAMPLE
Doors	SAMPLE	SAMPLE	SAMPLE
Door Frames	SAMPLE	SAMPLE	SAMPLE
Closet Doors	SAMPLE	SAMPLE	SAMPLE
Knobs	SAMPLE		
Locks	SAMPLE		

RESIDENT NAME(S) \_\_\_\_\_

UNIT NUMBER \_\_\_\_\_

ITEM		QUANTITY	ITEM		QUANTITY
SAMPLE	<b>ESSENTIAL SERVICES</b>		SAMPLE	<b>BATHROOM 2</b>	<input checked="" type="checkbox"/> N/A
	Plumbing	SAMPLE		Floor Material	SAMPLE
	Heating	SAMPLE		Doors	SAMPLE
	Electricity	SAMPLE		Door Frames	SAMPLE
	Water Heater	SAMPLE		Knobs	SAMPLE
	Gas	SAMPLE		Locks	SAMPLE
SAMPLE	<b>BATHROOM 1</b>	<input checked="" type="checkbox"/> N/A		Screens	SAMPLE
	Floor Material	SAMPLE		Window Coverings	SAMPLE
	Doors	SAMPLE		Curtain Rods	SAMPLE
	Door Frames	SAMPLE		Light Fixtures	SAMPLE
	Knobs	SAMPLE		Bulbs	SAMPLE
	Locks	SAMPLE		Electric Outlets	SAMPLE
	Screens	SAMPLE		Switches	SAMPLE
	Window Coverings	SAMPLE		Outlet/Switch Covers	SAMPLE
	Curtain Rods	SAMPLE		Sink	SAMPLE
	Light Fixtures	SAMPLE		Faucet	SAMPLE
	Bulbs	SAMPLE		Cabinets	SAMPLE
	Electric Outlets	SAMPLE		Cabinet/Drawer Pulls	SAMPLE
	Switches	SAMPLE		Countertops	SAMPLE
	Outlet/Switch Covers	SAMPLE		Mirror/Med Cabinet	SAMPLE
	Sink	SAMPLE		Toilet	SAMPLE
	Faucet	SAMPLE		Toilet Seat	SAMPLE
	Cabinets	SAMPLE		Shower/Tub	SAMPLE
	Cabinet/Drawer Pulls	SAMPLE		Shower/Tub Surround	SAMPLE
	Countertops	SAMPLE		Showerhead	SAMPLE
	Mirror/Med Cabinet	SAMPLE		Tub Faucet	SAMPLE
	Toilet	SAMPLE		Towel Bars	SAMPLE
	Toilet Seat	SAMPLE		Toilet Paper Holder	SAMPLE
	Shower/Tub	SAMPLE		Shower Rod	SAMPLE
	Shower/Tub Surround	SAMPLE		Fan	SAMPLE
	Showerhead	SAMPLE		Heater	SAMPLE
	Tub Faucet	SAMPLE		Thermostat	SAMPLE
	Towel Bars	SAMPLE		Hooks and Rods	SAMPLE
	Toilet Paper Holder	SAMPLE		SAMPLE	SAMPLE
	Shower Rod	SAMPLE		SAMPLE	SAMPLE
	Fan	SAMPLE		SAMPLE	SAMPLE
	Heater	SAMPLE		SAMPLE	SAMPLE
	Thermostat	SAMPLE		SAMPLE	SAMPLE
	Hooks and Rods	SAMPLE		SAMPLE	SAMPLE
	SAMPLE	SAMPLE		SAMPLE	SAMPLE