



OREGON  
**NOTIFICATION OF BALANCE DUE**



DATE \_\_\_\_\_ PROPERTY NAME / NUMBER \_\_\_\_\_  
 RESIDENT NAME(S) \_\_\_\_\_  
 UNIT NUMBER \_\_\_\_\_ STREET ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**SAMPLE**

**Please be advised that the following amount(s) are past due and outstanding on your account:**

AMOUNT	DATE/DESCRIPTION	AMOUNT	DATE/DESCRIPTION
\$ SAMPLE	SAMPLE	\$ SAMPLE	SAMPLE
\$ SAMPLE	SAMPLE	\$ SAMPLE	SAMPLE
\$ SAMPLE	SAMPLE	\$ SAMPLE	SAMPLE
\$ SAMPLE	SAMPLE	\$ SAMPLE	SAMPLE
\$ SAMPLE	SAMPLE	\$ SAMPLE	SAMPLE
\$ SAMPLE	SAMPLE	\$ SAMPLE	SAMPLE
\$ SAMPLE	SAMPLE	\$ SAMPLE	SAMPLE
\$ SAMPLE	SAMPLE	\$ SAMPLE	SAMPLE
\$ SAMPLE	SAMPLE	\$ SAMPLE	SAMPLE
\$ SAMPLE	SAMPLE	\$ SAMPLE	SAMPLE
\$ SAMPLE	SAMPLE	\$ SAMPLE	SAMPLE
\$ SAMPLE	SAMPLE	\$ SAMPLE	SAMPLE
\$ SAMPLE	SAMPLE	\$ SAMPLE	SAMPLE
\$ SAMPLE	SAMPLE	\$ SAMPLE	SAMPLE

**SAMPLE**  
 ADDITIONAL INFORMATION:  
 SAMPLE

<b>TOTAL DUE: \$</b> SAMPLE	<b>DATE DUE:</b> SAMPLE
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You are required to correct the violations above by paying the money owed. Continued nonpayment of the money owed that constitutes a violation may result in a termination of the tenancy pursuant to ORS 90.392. In addition, Owner/ Agent may choose to terminate your tenancy at the end of any fixed term if there are three or more violations within a 12-month period preceding the end of the fixed term; Correcting the third or subsequent violations is not a defense to termination under ORS 90.427(7).

THANK YOU FOR YOUR COOPERATION

OWNER/AGENT  SAMPLE \_\_\_\_\_ SAMPLE \_\_\_\_\_  
 ADDRESS SAMPLE \_\_\_\_\_  
 SAMPLE \_\_\_\_\_  
 TELEPHONE \_\_\_\_\_  
 EMAIL \_\_\_\_\_