



DATE _____ PROPERTY NAME / NUMBER _____

RESIDENT NAME(S) _____

UNIT NUMBER _____ STREET ADDRESS _____

CITY _____ STATE _____ ZIP _____

Recycling services are provided on site to all residents per ORS 90.318, which provides:

In a city or the county within the urban growth boundary of a city that has implemented multifamily recycling service, a landlord who has five or more residential dwelling units on a single premises or five or more manufactured dwellings in a single facility shall at all times during tenancy provide to all tenants: (a) A separate location for containers or depots for at least four principal recyclable materials or for the number of materials required to be collected under the residential on-route collection program, whichever is less, adequate to hold the reasonably anticipated volume of each material; (b) Regular collection service of the source separated recyclable materials; and (c) Notice at least once a year of the opportunity to recycle with a description of the location of the containers or depots on the premises and information about how to recycle. New tenants shall be notified of the opportunity to recycle at the time of entering into a rental agreement.

SAMPLE Recycling containers and/or depots can be found at the following location(s):

SAMPLE _____

SAMPLE The following items may be recycled:

SAMPLE _____	SAMPLE _____
SAMPLE _____	SAMPLE _____
SAMPLE _____	SAMPLE _____
SAMPLE _____	SAMPLE _____
SAMPLE _____	SAMPLE _____

Special instructions regarding recycling:

SAMPLE _____

OWNER/AGENT SAMPLE _____ SAMPLE _____

ADDRESS SAMPLE _____

TELEPHONE SAMPLE _____

EMAIL _____