



MULTIFAMILY NW
The Association Promoting Quality Rental Housing

OREGON (NOT FOR CITY OF PORTLAND)
MOVE-IN ACCOUNTING



DATE _____ PROPERTY NAME / NUMBER _____

RESIDENT NAME(S) _____

UNIT NUMBER _____ STREET ADDRESS _____

CITY _____ STATE _____ ZIP _____

SAMPLE

RENT/CHARGES

PRO-RATE METHOD: ☒ A ☒ B ☒ C (See #1 on page 2 of Rental Agreement)

FIRST RENT PAYMENT DUE SAMPLE \$ SAMPLE

FROM SAMPLE THRU SAMPLE

SECOND RENT PAYMENT DUE SAMPLE \$ SAMPLE

FROM SAMPLE THRU SAMPLE

TOTAL RENT DUE AT MOVE-IN \$ SAMPLE

☒ IF CHECKED, SEE SECOND MONTH'S ACCOUNTING
FOR ADDITIONAL CHARGES / ADJUSTMENTS (FORM # M035)

OTHER MONTHLY CHARGES (PRO-RATED IF PARTIAL MONTH)

SAMPLE SAMPLE \$ SAMPLE

SAMPLE \$ SAMPLE

SAMPLE \$ SAMPLE

SAMPLE \$ SAMPLE

SAMPLE \$ SAMPLE

TOTAL OTHER MONTHLY CHARGES \$ SAMPLE

SPECIALS / ADJUSTMENTS / HOA MOVE-IN ASSESSMENTS

SAMPLE \$ SAMPLE

SAMPLE \$ SAMPLE

SAMPLE \$ SAMPLE

SAMPLE \$ SAMPLE

TOTAL SPECIALS / ADJUSTMENTS / HOA ASSESSMENTS \$ SAMPLE

TOTAL RENT / CHARGES AMOUNT DUE \$ SAMPLE

PRIOR PAYMENT(S) SAMPLE - \$ SAMPLE

TOTAL CHARGES PAID AT MOVE-IN - \$ SAMPLE

RENT / CHARGES BALANCE DUE \$ SAMPLE

**SAMPLE
DEPOSITS**

☒ IF CHECKED, DEPOSITS WILL BE HELD BY OWNER

SECURITY DEPOSIT \$ SAMPLE

ADDITIONAL DEPOSITS

SAMPLE \$ SAMPLE

SAMPLE \$ SAMPLE

TOTAL ADDITIONAL DEPOSITS \$ SAMPLE

SPECIALS / ADJUSTMENTS

SAMPLE \$ SAMPLE

SAMPLE \$ SAMPLE

SAMPLE \$ SAMPLE

TOTAL SPECIALS / ADJUSTMENTS \$ SAMPLE

TOTAL DEPOSITS CHARGED \$ SAMPLE

PRIOR PAYMENT(S) SAMPLE - \$ SAMPLE

DEPOSITS PAID AT MOVE-IN - \$ SAMPLE

BALANCE OF DEPOSITS DUE \$ SAMPLE

SAMPLE

TOTALS

TOTAL RENT / CHARGES + DEPOSITS CHARGED \$ SAMPLE

TOTAL PAID \$ SAMPLE

REMAINING BALANCE DUE \$ SAMPLE *

* SEE INSTALLMENT PAYMENT AGREEMENT OR RENTAL AGREEMENT SPECIAL PROVISIONS
IF BALANCE DUE

☒ LEASE TERM BEGINNING SAMPLE AND ENDING SAMPLE

☒ MONTH-TO-MONTH BEGINNING SAMPLE

SAMPLE
NOTES: SAMPLE

X SAMPLE
RESIDENT

SAMPLE
DATE

X SAMPLE
RESIDENT

SAMPLE
DATE

X SAMPLE
RESIDENT

SAMPLE
DATE

X SAMPLE
RESIDENT

SAMPLE
DATE

X SAMPLE
RESIDENT

SAMPLE
DATE

X SAMPLE
RESIDENT

SAMPLE
DATE

X SAMPLE
OWNER/AGENT

SAMPLE
DATE